

# Construction Cost Handbook INDONESIA 2018





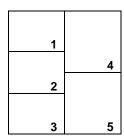






## PT. Arcadis Indonesia would like to acknowledge the following projects featured on our cover page:

- 1. Semanggi Revitalisation, Jakarta
- 2. Six Senses, Bali
- 3. Mangkuluhur City, Jakarta
- 4. Garuda Wisnu Kencana, Bali
- 5. Sopo Del, Jakarta



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Unless otherwise stated, costs reflected in this handbook are current at 4th Quarter 2017.

Published by Arcadis Indonesia

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Arcadis Offices

Arcadis Asia Leadership Team

#### **ABOUT US**

First established in 1934 in Singapore we have been through our history the pre-eminent management consultancy in Asia. Project management followed cost management and expansion into all other major territories in Asia followed Singapore. The office in Indonesia was established in 1972.

Under the legacy names of PT. Rislianto, PT. Davis Langdon & Seah and PT. Langdon and Seah, the company has been involved in many of the best-known and most prestigious projects in the country. Its varied track record takes in a multitude of projects from nearly every sector of the construction industry.

After merging with Arcadis in 2012, and now operating under the name of PT. Arcadis Indonesia, the company is pushing its business lines beyond cost management and project management, now delivering design and engineering in water, infrastructure, transportation, industry and environment.

Arcadis is a global natural and built asset design and consultancy firm working in partnership with clients to deliver sustainable outcomes that help to improve the quality of life. Through the work that we do, we are helping our clients to address the toughest challenges within the built and natural environments, delivering value for them and the communities and cities that we live in.



	2017	
JANUARY	FEBRUARY	MARCH
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APRIL	MAY	JUNE
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CALENDARS

### 2019

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#### PUBLIC HOLIDAYS IN INDONESIA

	2018
INDONESIA	
New Year's Day Chinese New Year (Imlek) Hindu Day of Quiet (Nyepi) Good Friday Ascension of Prophet Mohammad International Labour Day Ascension Day of Jesus Christ Waisak Day Pancasila Day Idul Fitri  National Independence Day Idul Adha Day Hijriyah New Year Prophet Muhammad's Birthday Christmas Day	01 Jan 16 Feb 17 Mar 30 Mar 14 Apr 01 May 10 May 29 May 01 Jun 15 Jun 16 Jun 17 Aug 22 Aug 11 Sep 20 Nov 25 Dec
Christmas Day	

CALENDARS 9



Construction Costs for Indonesia

M&E Costs for Indonesia

Cost breakdown for different building types

Construction Costs for Selected Asian Cities

M&E Costs for Selected Asian Cities

Major Rates for Selected Asian Cities

Utility Costs for selected Asian Cities

Electricity Tariffs for Indonesia

Office MEP Cost Components

#### CONSTRUCTION COSTS FOR INDONESIA

BUILDING TYPE	Low IDR'000/m2	High IDR'000/m2
DOMESTIC		
Apartments, high rise, average standard	9,670	10,950
Apartments, high rise, high end	13,310	15,030
OFFICE / COMMERCIAL		
Medium/high rise offices, average standard	9,540	10,550
High rise offices, prestige quality	14,040	15,700

HOTELS		
Budget hotels - 3-star, mid market Business hotels - 4/5-star Luxury hotels - 5-star	16,570 22,600 24,020	19,850 24,420 27,080
INDUSTRIAL Industrial units, shell only (conventional single storey framed units) Owner operated factories, low rise, light weight industry	4,410 4,780	4,800 5,270
OTHERS Underground/basement car parks (<3 levels) Retail malls, high-end Hospitals (non-public sector)	6,800 9,050 -	8,350 9,780 -

#### **M&E COSTS FOR INDONESIA**

	IDR'000/m <sup>2</sup>					
BUILDING TYPE	MECHANICAL	ELECTRICAL	HYDRAULIC	FIRE	LIFTS/	BAS/
	SERVICES	SERVICES	SERVICES	SERVICES	ESCALATORS	COMS
RESIDENTIAL Low Rise Apartments (D2) High Rise Apartments (D1)	877 - 959	841 - 1,055	851 - 1,077	282 - 328	415 - 764	103 - 236
	969 - 1,231	913 - 1,067	969 - 1,149	303 - 328	687 - 856	123 - 308
OFFICE Average Standard Office High Rise (A2) Office Super High Rise (A1)	985 - 1,133	795 - 1,015	200 - 282	272 - 359	426 - 1,021	200 - 282
	1,021 - 1,159	846 - 1,062	210 - 303	287 - 400	564 - 1,139	226 - 303

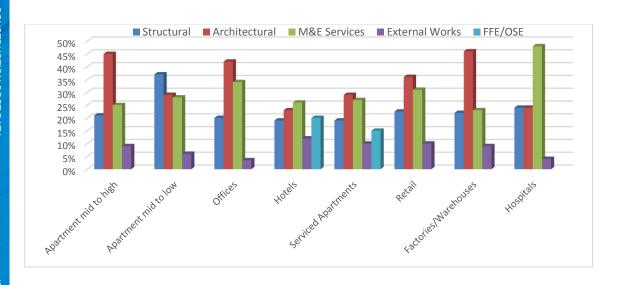
HOTELS Resort Hotels (C1) 3- Star Hotels (C3) 5- Star Hotels (C2)	1,010 - 1,513 980 - 1,159 1,015 - 1,318	800 - 897	1,682 - 2,241 800 - 1,010 959 - 1,128	179 - 256 272 - 318 318 - 395	436 - 672 415 - 677 677 - 1,056	236 - 538 215 - 246 267 - 508
INDUSTRIAL Factories (E2) Warehouses (E3)	446 - 713	564 - 703	133 - 205	144 - 205	N/A	56 - 82
	303 - 451	451 - 590	113 - 169	113 - 179	N/A	56 - 82
OTHERS Shopping Centres (B1) Hospitals (G1) (non-public sector) Basement Car Parks (L3)	867 - 1,041	692 - 872	190 - 292	267 - 313	313 - 841	87 - 113
	723 - 1,231	462 - 923	513 - 1,026	185 - 226	308 - 923	103 - 267
	462 - 564	549 - 667	92 - 179	123 - 272	190 - 313	123 - 256

#### **COST BREAKDOWN FOR DIFFERENT BUILDING TYPES**

BUILDING TYPE	STRUCTURAL	ARCHITECTURAL	M&E SERVICES	EXTERNAL WORKS	FFE/OSE*
Apartment mid to high Apartment mid to low Offices Hotels Serviced Apartments Retail Factories/Warehouses Hospitals	21% 37% 20% 19% 19% 23% 22% 24%	45% 29% 42% 23% 29% 36% 46% 24%	25% 28% 34% 26% 27% 31% 23% 48%	9% 6% 4% 12% 10% 9% 4%	- - 20% 15% - - -

Note: a) Structural includes piling, foundation and structure

- b) Architectural includes external walls, internal walls, roof, wall, floor and ceiling finishes, sanitary, windows and doors and joinery fittings
- c) M&E includes electrical services, communications, fire protection and prevention, plumbing, vertical transportation and ACMV
- d) \*Furniture, fixtures and equipment/operating supplies and equipment





CONSTRUCTION COSTS FOR SELECTED ASIAN CITIES

	US\$/m2					
BUILDING TYPE	JAKARTA \$	INDIA <sup>G</sup>	MANILA O	HO CHI MINH &		
DOMESTIC Apartments, high rise, average standard Apartments, high rise, high end Terraced houses, average standard Detached houses, high end	714 - 809	550 - 630	923 - 1,088	630 - 780		
	983 - 1,110	830 - 1,000	1,227 - 1,712	800 - 920		
	378 - 493	380 - 400	760 - 906	425 - 500		
	1,029 - 1,151	500 - 525	1,570 - 2,353	485 - 590		
OFFICE / COMMERCIAL  Medium/high rise offices, average standard High rise offices, prestige quality  Out-of-town shopping centre, average standard  Retail malls, high end	705 - 779	415 - 450	897 - 1,048	735 - 855		
	1,037 - 1,160	520 - 550	1,264 - 1,385	850 - 1,160		
	606 - 670	405 - 440	727 - 888	N/A		
	669 - 723	565 - 610	1,059 - 1,504	690 - 900		
HOTELS Budget hotels - 3-star, mid market Business hotels - 4/5-star Luxury hotels - 5-star	1,224 - 1,447	780 - 865	1,193 - 1,335	1,370 - 1,670		
	1,670 - 1,804	1,215 - 1,440	1,322 - 1,650	N/A		
	1,776 - 2,001	1,535 - 1,680	1,612 - 2,175	1,725 - 2,070		

INDUSTRIAL Industrial units, shell only (conventional single storey framed units) Owner operated factories, low rise, light weight industry	326 - 355	325 - 380	445 - 501	305 - 380
	353 - 389	345 - 405	598 - 677	370 - 490
OTHERS Underground/basement car parks (<3 levels) Multi storey car parks, above ground (<4 levels) Schools (primary and secondary)	502 - 617	275 - 295	499 - 568	625 - 750
	326 - 355	210 - 230	457 - 678	400 - 440
	N/A	260 - 295	693 - 798	525 - 575
Students' residences Sports clubs, multi purpose sports/leisure centres (dry sports) General hospitals - public sector	N/A	295 - 325	750 - 895	525 - 680
	1,064 - 1,595	575 - 600	1,200 - 1,585	780 - 835
	N/A	630 - 690	1,301 - 1,504	N/A
Exchange rate used : US\$1 =	IDR 13,535	INR 65	PHP 50.50	VND 22,600

The above costs are at 4th Quarter 2017 levels, inclusive of preliminaries but exclusive of contingencies.

- O Rates include 12% VAT.
- G Rates are based on projects in Bangalore and are nett of VAT and Service Tax. Mumbai costs are generally 8% higher.
- Rates are nett of VAT.
- Rates are nett of VAT and contingencies.

CONSTRUCTION COSTS FOR SELECTED ASIAN CITIES

	US\$/m2						
BUILDING TYPE	SHANGHAI <sup>†</sup>	BEIJING +	GUANGZHOU /SHENZEN <sup>†</sup>	CHONGQING /CHENGDU†	HONG £ KONG		
DOMESTIC  Apartments, high rise, average standard Apartments, high rise, high end Terraced houses, average standard Detached houses, high end	691 - 766	638 - 701	529 - 585	541 - 648	3,080 - 3,620		
	1,620 - 1,769	1,545 - 1,760	886 - 971	889 - 1,126	4,150 - 4,830		
	465 - 497	465 - 543	402 - 442	445 - 541	4,220 - 4,920		
	694 - 771	701 - 780	550 - 605	591 - 682	5,460 - 6,220		
OFFICE / COMMERCIAL  Medium/high rise offices, average standard High rise offices, prestige quality Out-of-town shopping centre, average standard Retail malls, high end	898 - 1,195	892 - 1,201	773 - 855	865 - 1,005	3,010 - 3,580		
	1,195 - 1,492	1,201 - 1,973	1,062 - 1,170	1,089 - 1,476	3,720 - 4,490		
	N/A	680 - 909	736 - 808	692 - 894	3,080 - 3,590		
	1,270 - 1,640	1,230 - 1,693	1,082 - 1,189	1,089 - 1,536	4,080 - 4,850		
HOTELS Budget hotels - 3-star, mid market Business hotels - 4/5-star Luxury hotels - 5-star	985 - 1,209	1,006 - 1,240	995 - 1,095	958 - 1,189	3,910 - 4,230		
	1,619 - 2,205	1,681 - 2,220	1,605 - 1,768	1,839 - 2,303	4,100 - 4,870		
	2,205 - 2,644	2,142 - 2,755	2,186 - 2,409	N/A	4,810 - 5,580		

INDUSTRIAL Industrial units, shell only (conventional single storey framed units) Owner operated factories, low rise, light weight industry	287 - 350	281 - 343	505 - 556	448 - 571	N/A
	446 - 557	543 - 623	N/A	N/A	2,360 - 3,000
OTHERS Underground/basement car parks (<3 levels) Multi storey car parks, above ground (<4 levels) Schools (primary and secondary)	762 - 1,062	777 - 854	508 - 812	N/A	2,320 - 2,880
	392 - 546	467 - 473	364 - 400	309 - 386	1,450 - 1,710
	544 - 697	541 - 699	403 - 444	417 - 464	2,530 - 2,740
Students' residences Sports clubs, multi purpose sports/leisure centres (dry sports) General hospitals - public sector	388 - 543	383 - 541	262 - 294	N/A	2,490 - 2,880
	988 - 1,213	927 - 934	747 - 824	N/A	3,850 - 4,360
	1,474 - 1,912	1,218 - 1,525	N/A	N/A	5,000 - 5,640
Exchange rate used: US\$1 =	RMB 6.60	RMB 6.60	RMB 6.60	RMB 6.60	HKD 7.80

The above costs are at 4th Quarter 2017 levels, inclusive of preliminaries but exclusive of contingencies.

Houses are built to shell and core standard ONLY, where all tenant or occupant areas are unfurnished. Schools (primary and secondary) are of public authority standard, no a/c and complete with basic external works

- Offices of average standard are built to the following provisions:
  (i) Curtain wall/window wall facade

  - (iii) Tenant area with screeded floor, painted wall and suspended ceiling.

Schools (primary and secondary) are of public authority standard, no a/c and complete with basic external works



CONSTRUCTION COSTS FOR SELECTED ASIAN CITIES

	US\$/m2				
BUILDING TYPE	MACAU 'D	SINGAPORE+	KUALA LUMPUR	BANGKOK <sup>©</sup>	
DOMESTIC  Apartments, high rise, average standard  Apartments, high rise, high end  Terraced houses, average standard  Detached houses, high end	2,229 - 2,740	1,325 - 1,510	375 - 520►	695 - 864	
	3,126 - 4,770	2,060 - 3,090	780 - 945	988 - 1,188	
	3,823 - 4,545	1,730 - 1,950	225 - 330▲	463 - 556	
	4,645 - 6,040	2,210 - 2,945	755 - 940	803 - 972	
OFFICE / COMMERCIAL  Medium/high rise offices, average standard High rise offices, prestige quality Out-of-town shopping centre, average standard Retail malls, high end	2,578 - 3,325	1,730 - 1,950 <sup>J</sup>	615 - 710▼	648 - 803	
	3,325 - 3,636	1,950 - 2,135 <sup>J</sup>	880 - 1,200▼	880 - 1,111	
	2,428 - 3,636	1,950 - 2,060	560 - 690	633 - 818	
	3,823 - 4,583	2,060 - 2,280	690 - 955	849 - 880	
HOTELS Budget hotels - 3-star, mid market Business hotels - 4/5-star Luxury hotels - 5-star	3,387 - 3,836	2,170 - 2,390	1,020 - 1,420	1,158 - 1,281	
	4,608 - 5,504	2,795 - 3,165	1,760 - 2,065	1,482 - 1,698	
	5,504 - 6,513	2,795 - 3,165	1,965 - 2,290	1,729 - 2,006	

INDUSTRIAL Industrial units, shell only (Conventional single storey framed units)	N/A	735 - 945	325 - 410	494 - 617
Owner operated factories, low rise, light weight industry	N/A	N/A	440 - 500	N/A
OTHERS				
Underground/basement car parks (<3 levels)	2,005 - 2,964	945 - 1,275	365 - 510	556 - 725
Multi storey car parks, above ground (<4 levels)	1,108 - 1,457	650 - 945 <sup>¥</sup>	230 - 300	185 - 296
Schools (primary and secondary)	2,217 - 2,578	N/A	255 - 295◀	N/A
Students' residences	1,768 - 2,042	1,585 - 1,730	300 - 330♦	N/A
Sports clubs, multi purpose sports/leisure centres (dry sports)	N/A	1,985 - 2,135	595 - 695	N/A
General hospitals - public sector	N/A	2,795 - 2,945	875 - 1,105	N/A
Exchange rate used: US\$1 =	MOP 8.03	S\$ 1.36	RM 4.08	BHT 32.39

The above costs are at 4th Quarter 2017 levels, inclusive of preliminaries but exclusive of contingencies.

- D Rates are exclusive of any management contract fee.
- + Rates are nett of GST.
- J Includes raised floor and ceiling to tenanted areas but excludes office carpets (normally under tenants fit-out).
- ¥ Open on all sides with parapet.
- Rates exclude VAT

- 6-12 units per floor, 46m2 83m2 per unit, exclude air conditioning equipment.
- Terraced houses exclude air conditioning.
- Offices are average standard and exclude tenant fitout
- Schools (primary and secondary) are standard government provisions
- Student hostels to university standard.

#### **M&E COSTS FOR SELECTED ASIAN CITIES**

	JAKARTA#	INDIA G	MANILA Q	HO CHI MINH
BUILDING TYPE	IDR'000/m <sup>2</sup>	INR/m²	PHP/m <sup>2</sup>	VND'000/m²
MECHANICAL SERVICES Offices Industrial * Hotels Shopping Centres Apartment	877 - 1,231	4,585 - 6,500	3,000 - 5,200	1,885 - 2,687
	303 - 713	2,110 - 3,750	700 - 1,500	N/A
	980 - 1,513	5,615 - 6,130	3,500 - 7,200	N/A
	867 - 1,041	4,380 - 5,735	2,500 - 5,000	N/A
	877 - 1,231	2,500 - 3,100	700 - 3,600	1,423 - 1,950
ELECTRICAL SERVICES  Offices Industrial ** Hotels Shopping Centres Apartment	795 - 1,062	4,050 - 5,575	3,300 - 7,000	2,136 - 2,547
	451 - 703	2,390 - 3,965	2,000 - 3,500	N/A
	800 - 1,790	4,500 - 6,135	4,700 - 10,000	N/A
	692 - 872	3,870 - 5,175	3,600 - 6,000	N/A
	841 - 1,067	1,950 - 2,680	3,600 - 6,300	1,884 - 2,379
HYDRAULIC SERVICES Offices Industrial Hotels	200 - 303	710 - 1,080	900 - 2,200	306 - 572
	113 - 205	485 - 850	700 - 1,300	N/A
	800 - 2.241	3.695 - 5.565	1.950 - 4.300	N/A

Shopping Centres	190 - 292	1,050 - 1,900	700 - 1,600	N/A
Apartment	851 - 1,149	1,665 - 2,300	1,800 - 3,000	596 - 693
FIRE SERVICES Offices Industrial Hotels Shopping Centres Apartment	272 - 400	1,130 - 1,475	800 - 1,300	664 - 1,101
	113 - 205	540 - 710	750 - 2,000	N/A
	179 - 395	1,315 - 1,680	700 - 1,200	N/A
	267 - 313	1,080 - 1,250	700 - 1,300	N/A
	282 - 328	600 - 715	800 - 1,300	456 - 572
Clifts / ESCALATORS Offices Industrial Hotels Shopping Centres Apartment	426 - 1,139	940 - 1,195	1,600 - 3,600	635 - 1,212
	N/A	610 - 785	0 - 400	N/A
	415 - 1,056	1,365 - 1,990	1,800 - 3,400	N/A
	313 - 841	1,600 - 2,050	800 - 2,300	1,293 - 1,830
	415 - 856	850 - 1,100	850 - 2,200	721 - 1,044

The above costs are at 4th Quarter 2017 levels, exclusive of contingencies.

- Generally without A/C.
- \*\* Excludes special power supply.
- Q Transformer, included in electrical services.
- G Rates are based on projects in Bangalore and are nett of VAT and service tax. Mumbai costs are generally 8% higher.
- # All rates are nett of VAT. Rates for electrical services exclude genset. Rates for hydraulic services exclude sewage treatment plant. Rates for mechanical services refer to ACMV rates only.
- \$ Rates are nett of VAT.

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**M&E COSTS FOR SELECTED ASIAN CITIES** 

#### GUANGZHOU / CHONGQING / **SHANGHAI BEIJING HONG KONG** SHENZHEN CHENGDU BUILDING TYPE RMB/m<sup>2</sup> RMB/m<sup>2</sup> RMB/m<sup>2</sup> HK\$/m<sup>2</sup> RMB/m<sup>2</sup> **MECHANICAL SERVICES** 776 - 985 760 - 1,050 760 - 1,050 690 990 2,000 - 2,800 Offices 295 280 280 140 - 230 200 - 300 Industrial \* 176 170 -150 Hotels 990 - 1,290 950 - 1,200 1,080 - 1,350 730 - 1,180 2,200 - 2,750 **Shopping Centres** 1.050 - 1.103 790 - 950 700 - 960 590 - 990 2.300 - 2.850 315 - 415 140 - 450 150 - 400 110 - 300 850 - 1,750 Apartment **ELECTRICAL SERVICES** 605 Offices - 664 460 - 703 530 - 780 430 - 660 1.750 - 2.500 Industrial \*\* 311 - 440 320 - 450 310 - 450 260 - 360 650 900 664 - 847 705 - 943 520 - 770 1.900 - 2.600 Hotels 700 - 1.000 **Shopping Centres** 530 - 664 - 676 490 - 680 410 - 660 1,900 - 2,500 481 257 - 375 253 - 398 280 - 500 230 - 340 1.100 - 1.750 Apartment HYDRAULIC SERVICES - 163 95 125 - 180 60 - 120 700 900 Offices 110 140 131 95 - 140 86 120 60 - 120 500 - 700 Industrial 89 Hotels 368 - 488 370 - 480 390 - 500 280 - 350 2.000 - 3.000

Shopping Centres	137 - 184	140 - 200	110 - 165	60 - 120	700 - 900
Apartment	168 - 226	170 - 230	145 - 280	100 - 180	1,500 - 2,400
FIRE SERVICES Offices Industrial Hotels Shopping Centres Apartment	225 - 315	180 - 265	225 - 350	200 - 260	550 - 700
	153 - 255	150 - 225	140 - 270	130 - 230	400 - 500
	285 - 385	220 - 375	280 - 420	200 - 320	600 - 850
	255 - 380	220 - 375	245 - 375	250 - 350	550 - 700
	53 - 102	70 - 135	70 - 150	60 - 110	200 - 450
Offices Industrial Hotels Shopping Centres Apartment	280 - 550	294 - 577	295 - 500	340 - 590	700 - 1,200
	135 - 390	145 - 400	150 - 440	150 - 350	550 - 750
	220 - 495	232 - 520	250 - 470	290 - 490	550 - 850
	325 - 495	327 - 520	325 - 470	290 - 440	850 - 1,000
	165 - 325	175 - 289	125 - 300	140 - 240	450 - 850

The above costs are at 4th Quarter 2017 levels, exclusive of contingencies.

- Generally without air conditioning.
- \*\* Excludes special power supply.

M&E

#### **M&E COSTS FOR SELECTED ASIAN CITIES**

BUILDING TYPE	MACAU	SINGAPORE +	KUALA LUMPUR	BANGKOK ©
	MOP/m²	S\$/m²	RM/m <sup>2</sup>	BHT/m²
MECHANICAL SERVICES Offices Industrial * Hotels Shopping Centres Apartment	N/A	153 - 249	355 - 515	4,200 - 4,700
	N/A	34 - 117	85 - 190	1,550 - 1,600
	2,600 - 3,000	129 - 278	300 - 580	4,600 - 5,100
	2,200 - 2,800	147 - 246	315 - 505	4,200 - 4,700
	900 - 1,100	90 - 170	195 - 285	4,200 - 4,500
ELECTRICAL SERVICES  Offices Industrial ** Hotels Shopping Centres Apartment	N/A	158 - 258	310 - 510	3,400 - 3,800
	N/A	55 - 136	145 - 190	1,950 - 2,200
	2,600 - 3,100	181 - 356	285 - 595	3,800 - 4,500
	2,600 - 2,800	160 - 304	310 - 495	2,800 - 3,200
	1,000 - 1,300	97 - 228	105 - 220	2,800 - 3,350
HYDRAULIC SERVICES Offices Industrial Hotels	N/A	26 - 55	30 - 60	780 - 900
	N/A	18 - 36	40 - 50	750 - 790
	1,800 - 2,200	91 - 172	180 - 250	1,400 - 1,650

Shopping Centres	600 - 800	46 - 80	30 - 35	790 - 950
Apartment	1,500 - 2,000	72 - 141	20 - 50	1,200 - 1,400
FIRE SERVICES Offices Industrial Hotels Shopping Centres Apartment	N/A	33 - 56	60 - 80	780 - 850
	N/A	23 - 51	45 - 65	730 - 750
	900 - 1,100	28 - 57	65 - 95	780 - 890
	600 - 800	37 - 56	65 - 85	780 - 820
	250 - 300	25 - 50	20 - 30	720 - 850
CliFTS / ESCALATORS Offices Industrial Hotels Shopping Centres Apartment	N/A	63 - 162	95 - 395	1,100 - 1,350
	N/A	41 - 104	55 - 190	N/A
	600 - 800	49 - 108	85 - 365	1,100 - 1,400
	450 - 700	56 - 90	85 - 110	250 - 450
	450 - 600	41 - 113	65 - 105	500 - 580

The above costs are at 4th Quarter 2017 levels, exclusive of contingencies.

- Generally without air conditioning.
- \*\* Excludes special power supply.
- + Rates are nett of GST and excluding BAS
- Based upon nett enclosed area and nett of VAT.

#### MAJOR RATES FOR SELECTED ASIAN CITIES

DESCRIPTION		JAKARTA#	INDIA <sup>G</sup>	MANILA	HO CHI MINH#
		IDR '000	INR	PHP	VND '000
1. Excavating basement :: 2.00m deep	m³	45	190	270	92.4
2. Excavating for footings :: 1.50m deep	$m^3$	90	215	300	92.4
3. Remove excavated materials off site	$m^3$	40	N/A	160	84.7
4. Hardcore bed blinded with fine materials	$m^3$	400	4,400	890	280.9
5. Mass concrete grade 15	m³	1,000	5,950	2,940	1,696.4
6. Reinforced concrete grade 30	m³	1,100	7,450	3,780	1,955.8
7. Mild steel rod reinforcement	kg	10	67	43	18.5
8. High tensile rod reinforcement	kg	10	69	44	18.0
9. Sawn formwork to soffits of suspended slabs	m <sup>2</sup>	215	675	1,000	201.8
10. Sawn formwork to columns and walls	m <sup>2</sup>	200	725	950	220.0
11. 112.5mm thick brick walls	m <sup>2</sup>	200	1,100	N/A	312.78
12 "Kliplok Colorbond" 0.64mm profiled steel sheeting	m²	250	1,700	1,100	401.11 - 597.6

13. Aluminium casement windows; single glazed	$m^2$	1,650	6,000	10,500 <sup>Q</sup>	6,315.0
14. Structural steelwork - beams, stanchions and the like	kg	23	120	125	52.65
15. Steelwork - angles; channels; flats and the like	kg	23	120	125	52.65
16. 25mm cement and sand (1:3) paving	$m^2$	90	475	400	94.0
17. 20mm cement and sand (1:4) plaster to walls	$m^2$	105	390	360	144.0
18. Ceramic tiles bedded to floor screed (measured separately)	m²	160	1,700	1,600	674.18
19. 12mm fibrous plasterboard ceiling lining	$m^2$	180 æ	1,350	1,090	205.92
20. Two coats of emulsion paint to plastered surfaces	m²	25	240	390	88.9
Average expected preliminaries	%	8 – 10	8 - 12	12 - 18	8 - 12

The above costs are at 4th Quarter 2017 level and are based on lump sum fixed price contract rates exclusive of preliminaries and contingencies.

- Q Rate for aluminium with anodized finish; 6mm thick glass.
   G All rates above are supply and fix, based on projects in Bangalore and are nett of VAT and service tax. Mumbai costs are generally 8% higher.
- Rates are nett of VAT.
- æ Rate for 9mm gypsum board.
- \$ Rates include labour costs and are nett of VAT.

MAJOR RATES FOR SELECTED ASIAN CITIES

DESCRIPTION	UNIT	SHANGHAI	BEIJING	GUANGZHOU/ SHENZHEN	CHONGQING / CHENGDU	HONG KONG
		RMB	RMB	RMB	RMB	HK\$
1. Excavating basement :: 2.00m deep	m³	30	26	32	22	220
2. Excavating for footings :: 1.50m deep	m³	30	31	26	26	200
3. Remove excavated materials off site	m³	130	37	80-100	67	300 <sup>&amp;</sup>
4. Hardcore bed blinded with fine materials	m³	180	170	190	160	950
5. Mass concrete grade 15	m³	450	410	470	320	1,100
6. Reinforced concrete grade 30	m³	485	480	500	360	1,300
7. Mild steel rod reinforcement	kg	5.2	4.9	5.5	5.2	9.7
8. High tensile rod reinforcement	kg	5.2	4.9	5.5	5.2	9.7
9. Sawn formwork to soffits of suspended slabs	m <sup>2</sup>	85	85	85	60	410
10. Sawn formwork to columns and walls	m <sup>2</sup>	85	73	85	60	410
11. 112.5mm thick brick walls	m²	85 @	72	75	70	400
12 'Kliplock Colorbond' 0.64mm profiled steel sheeting	m²	N/A	N/A	N/A	N/A	870

13 Aluminium casement windows; single glazed	m²	700	815 *	650	650 *	3,200
14. Structural steelwork - beams, stanchions and the like	kg	9.5	9.35	11	11.1	36
15 Steelwork - angles; channels; flats and the like	kg	8.5	8.5	9	11.1	38
16. 25mm cement and sand (1:3) paving	$m^2$	30	27	32	25	150
17. 20mm cement and sand (1:4) plaster to walls	$m^2$	30	28	30	35	155
18 Ceramic tiles bedded to floor screed (measured separately)	m²	155	140	155	130	400
19 12mm fibrous plasterboard ceiling lining	$m^2$	150	162	190	150	600
20. Two coats of emulsion paint to plastered surfaces	m <sup>2</sup>	40	32	35	35	75
Average expected preliminaries	%	5 - 10	7 - 10	5 - 10	5 - 10	10 - 15

The above costs are at 4th Quarter 2017 levels and are based on lump sum fixed price contract rates exclusive of preliminaries and contingencies.

<sup>@</sup> Rates for 120mm thick concrete block walls.

<sup>\*</sup> Rates for double glazed windows.

<sup>&</sup>amp; Rates including dumping charges

MAJOR RATES FOR SELECTED ASIAN CITIES

DESCRIPTION	UNIT	MACAU	SINGAPORE +	KUALA LUMPUR	BRUNEI	BANGKOK CO
		МОР	S\$	RM	В\$	BHT
1. Excavating basement :: 2.00m deep	m3	130	20	15 - 22	3.4	120 - 140
2. Excavating for footings :: 1.50m deep	m3	150	20	15 - 25	2.9	140 - 180
3. Remove excavated materials off site	m3	100	15 - 20	20 - 30	2.9	110 - 150
4. Hardcore bed blinded with fine materials	m3	1,200	50	70 - 95	43	650 - 750
5. Mass concrete grade 15	m3	1,350	175 - 185 ++	240 - 315	115	2,300 - 2,500
6. Reinforced concrete grade 30	m3	1,250	115 - 120	260 - 320	130	2,500 - 2,700
7. Mild steel rod reinforcement	kg	7.1	1.2 - 1.3	3.2 - 3.7	1.2	24 - 25
8. High tensile rod reinforcement	kg	7.1	1.2 - 1.3	3.2 - 3.7	1.2	23 - 24
9. Sawn formwork to soffits of suspended slabs	m2	250	40	38 - 45	15	400 - 450
10. Sawn formwork to columns and walls	m2	250	40	38 - 45	15	400 - 450
11. 112.5mm thick brick walls	m2	450	35 - 40	45 - 50	16	650 - 750
12 'Kliplock Colorbond' 0.64mm profiled steel sheeting	m2	N/A	43	55 - 65	58	1,200

13. Aluminium casement windows; single	m²	4,000	290	380 - 600	160 - 210	7,000
glazed 14. Structural steelwork - beams, stanchions and the like	kg	35	4.0 - 4.5	7.5 - 9.0	3	50 - 60
15. Steelwork - angles; channels; flats and the like	kg	40	4.0 - 4.5	7.5 - 9.0	3	50 - 60
16. 25mm cement and sand (1:3) paving 17. 20mm cement and sand (1:4) plaster to	$\frac{m^2}{m^2}$	120 150	21 22	17 - 23 18 - 23	8 8	200 - 240 220 - 260
walls 18. Ceramic tiles bedded to floor screed	m²	450	74	50 - 70	33	1,200
(measured separately) 19. 12mm fibrous plasterboard ceiling lining 20. Two coats of emulsion paint to plastered	m <sup>2</sup> m <sup>2</sup>	650 200	30 3.5 - 4.0	35 - 45 3.3 - 4.5	28 5	750 - 850 110 - 140
surfaces	'	230	2.3 1.0	5.5 1.0	, and the second	
Average expected preliminaries	%	10	12 - 15	6 - 15	5 - 8	12 - 18

The above costs are at 4th Quarter 2017 levels and are based on lump sum fixed price contract rates exclusive of preliminaries and contingencies.

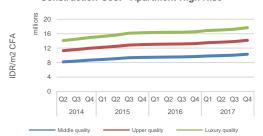
<sup>+</sup> Rates are nett of GST.

<sup>++</sup> Rate for lean concrete blinding

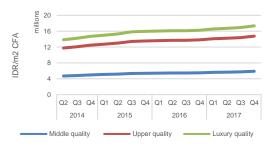
<sup>©</sup> Rates are nett of VAT

#### **CONSTRUCTION COST TRENDS**

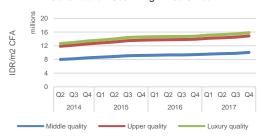




#### Construction Cost - Housing



#### Construction Cost - High Rise Office





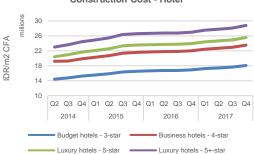
### Construction Cost - Retail Mall



### Construction Cost - Industrial



### **Construction Cost - Hotel**



### UTILITY COSTS FOR SELECTED ASIAN CITIES

	EXCHANGE	ELECT	RICITY
OFT	RATE	DOMESTIC	COMMERCIAL/ INDUSTRIAL
CITY	US\$1=	US\$/kWh	US\$/kWh
Jakarta	IDR 13,535	0.108	0.108
Hong Kong	HK\$ 7.80	0.11	0.13
Macau	MOP 8.03	0.17	0.17
Singapore	S\$ 1.36	0.15	0.15
Kuala Lumpur	RM 4.08	0.053 - 0.140	0.093 - 0.108
Bangkok	BAHT 32.39	0.072 - 0.136	0.097 - 0.099
Manila	PESO 50.50	0.21 - 0.22	0.15
Shanghai	RMB 6.60	0.093 (peak) / 0.047 (normal)	0.160 (peak) / 0.079 (normal)
Beijing	RMB 6.60	0.07-0.119	0.23 (peak) 0.133 (normal)
Guangzhou	RMB 6.60	0.10	0.14
Chongqing	RMB 6.60	0.08	0.13
Bangalore	INR 65	0.050 - 0.114	0.130 - 0.132
New Delhi	INR 65	0.063 - 0.132	0.141 - 0.164
Ho Chi Minh	VND 22,700	0.11	0.09 - 0.14 / 0.06 - 0.11



WA	TER	FUEL				
DOMESTIC	COMMERCIAL/ INDUSTRIAL	DIESEL	LEADED	UNLEADED		
US\$/m³	US\$/m³	US\$/litre	US\$/litre	US\$/litre		
0.077 - 0.549	0.503 - 1.080	0.538	N/A	0.608		
0.83	0.59	1.57	N/A	1.99		
0.56 - 0.91	0.75	1.54	N/A	1.28		
1.76 / 2.01	1.76 / 2.01	1.10	N/A	1.75		
0.252 - 0.490	0.507 - 0.559	0.539	N/A	0.551		
0.262 - 0.446	0.293 - 0.488	0.814	N/A	0.859		
0.48 - 0.80	1.12	0.60	N/A	0.90		
0.53-0.88	0.72	0.93	N/A	1.053		
0.758 - 1.364	1.364-1.439	0.92	N/A	1.04		
0.44	0.74	0.94	N/A	1.06		
0.53	0.69	0.86	N/A	0.98		
0.400 - 0.692	1.358	0.908	N/A	1.077		
0.288 - 1.037	1.318 – 5.886	0.896	N/A	1.074		
0.27 - 0.57	0.79 / 0.48	0.64++	N/A	0.80 - 0.83		

### **ELECTRICTY TARIFFS FOR INDONESIA**

CUSTOMER CLASS	POWER LIMIT	USAGE FEES (Rp/kWh) AND COSTS (Rp/kVArh)		PRE PAID (Rp /kWh)	
Residential 1a	1300 VA	1,467.2	28	1,467.28	
Residential 1b	2200 VA	1,467.2	1,467.28		
Residential 2	3,500 VA (up to 5,500 VA)	1,467.2	1,467.28		
Residential 3	6,600 VA and above	1,467.28		1,467.28	
Business 1	6,600 (up to 200 kVA)	1,467.28		1,467.28	
Business 2	Over 200 kVA	Peak hrs = K x Off peak = kVArh =	1,035.78 1,035.78 1,114.74	-	
Industrial 1	Over 200 kVA	Peak hrs = K x Off peak = kVArh	1,035.78 1,035.78 1,114.74	-	

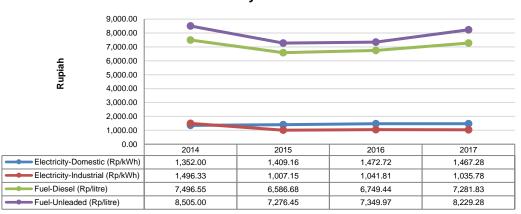
### **ELECTRICTY TARIFFS FOR INDONESIA**

CUSTOMER CLASS	POWER LIMIT	USAGE FEES (Rp COSTS (Rp	PRE PAID (Rp / kWh)	
Industrial 2	Above 30,000 KVA	Peak hrs and Off peak = kVArh =	996.74 996.74	-
Government and public street lighting 1	6,600 VA (up to 200 kVA)	1,467.28		1,467.28
Government and public street lighting 2	Over 200 kVA	Peak hrs = K x Off peak = kVArh =	1,035.78 1,035.78 1,114.74	-
Traction		1,467.28		1,467.28
Special		1,644.	-	

Note: Tariff of December 2017. From 1st January 2015 a floating tariff applies for households with a capacity of 1,300 VA or more.

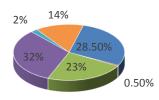
CONSTRUCTION COST DATA

# **Utility Cost**

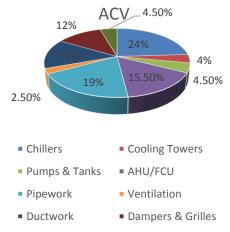


### OFFICE MFP COST COMPONENTS

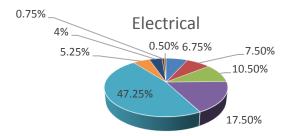
# Plumbing and Sanitary



- Cold Water Pipework
   Hot Water Pipework
- Soil Waste & Vent PipingCold Water Central Plant
- Hot water Central Plant
   Rainwater Drainage



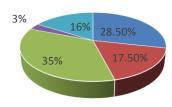
### OFFICE MEP COST COMPONENTS



- MV Switchboards
   Transformers
- LV Switchboards
- LV Distribution Boards
- Cabling & Containment
   Lighting Circuits
- Small Power Circuits
   Lightning Protection

Earthing

# Fire Protection



- Central Plant
   Fire Hydrant
   Sprinkler
- Fire ExtinguishersAlarm System

# GENERAL CONSTRUCTION DATA 2

2018 Outlook

Construction Cost Trends in Indonesia



### **2018 OUTLOOK**

Indonesia's economy is stronger, entering 2018, than it has been for a number of years. After growing above 5% in every quarter of 2017, the projection of growth for 2018 is 5.4%.

Foreign investment is improving, inflation is low, more people are in jobs and a landmark infrastructure programme is taking shape.

### Some things to look out for:

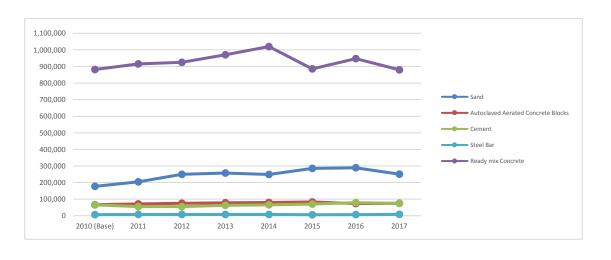
- The government is targetting a reduced budget deficit, with the help of boosted tax revenues
- The export boom which has served Indonesia well is vulnerable to any slowing of the Chinese economy
- The central bank could respond to interest rate increases from the US Federal Reserve or other central banks by raising interest rates in Indonesia
- Regional elections in mid year and presidential elections in 2019 could hold back investment in 2018.

In the commercial sector, sluggishness in markets are impacting investment in new projects, particularly offices and residential, though there are signs of an increase in construction activity which could bode well for 2018.

An overall increase of 3% in the construction market in anticipated for 2018, with the larger part of this increase coming from infrastructure.

### **MATERIAL PRICE INDICES**

YEAR	Sa	and	Autoclaved Aerated Concrete Block		Cement		Ready mix Concrete		Steel Bar	
	m3	Inflation %	m2	Inflation %	Sack	Inflation %	30 mpa (m3)	Inflation %	kg	Inflation %
2010 (Base)	177,000	-	66,483	-	65,000	-	882,000	-	6,513	-
2011	204,612	115.60	71,137	107.00	55,000	84.62	915,000	103.74	7,035	108.01
2012	250,000	141.24	75,406	113.42	55,000	84.62	925,000	101.09	7,176	110.18
2013	257,500	145.48	77,669	116.83	62,375	95.96	970,000	104.86	7,320	112.39
2014	248,770	140.55	80,000	120.33	65,529	100.81	1,020,000	105.15	7,540	115.77
2015	285,700	161.41	83,000	124.84	70,000	107.69	885,000	100.34	6,000	92.12
2016	288,800	163.16	73,500	110.55	78,800	121.23	947,600	107.44	6,200	95.19
2017	251,000	141.81	75,000	112.81	74,000	113.85	880,000	99.77	8,200	125.90



# GENERAL CONSTRUCTION DATA

### **CONSUMER PRICE INDICES**

Me	onths	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Inflation Rate
2017	CPI	127.94	128.24	128.22	128.33	128.83	129.72	130.00	129.91	130.08	130.09	130.35	131.28	
2017	Inflations	0.97	0.23	-0.02	0.09	0.39	0.69	0.22	-0.07	0.13	0.01	0.20	0.71	3.61
2016	CPI	123.62	123.51	123.75	123.19	123.48	124.29	125.15	125.13	125.41	125.59	126.18	126.71	
2016	Inflations	0.51	-0.09	0.19	-0.45	0.24	0.66	0.69	-0.02	0.22	0.14	0.47	0.42	3.02
2015	CPI	118.71	118.28	118.48	118.91	119.50	120.14	121.26	121.73	121.67	121.57	121.82	122.99	
2013	Inflations	-0.24	-0.36	0.17	0.36	0.50	0.54	0.93	0.39	-0.05	-0.08	0.21	0.96	3.35
2014	CPI	110.99	111.28	111.37	111.35	111.53	112.01	113.05	113.58	113.89	114.42	116.14	119.00	
2014	Inflations	1.07	0.26	0.08	-0.02	0.16	0.43	0.93	0.47	0.27	0.47	1.50	2.46	8.36
2013	CPI	136.88	137.91	138.78	138.64	138.60	140.03	144.63	146.25	145.74	145.87	146.04	146.84	
2013	Inflations	1.03	0.75	0.63	-0.10	-0.03	1.03	3.29	1.12	-0.35	0.09	0.12	0.55	8.38
2012	CPI	130.90	130.96	131.05	131.32	131.41	132.23	133.16	134.43	134.45	134.67	134.76	135.49	
2012	Inflations	0.76	0.05	0.07	0.21	0.07	0.62	0.70	0.95	0.01	0.16	0.07	0.54	4.30
2011	CPI	126.29	126.46	126.05	125.66	125.81	126.50	127.35	128.54	128.89	128.74	129.18	129.91	
2011	Inflations	0.89	0.13	-0.32	-0.31	0.12	0.55	0.67	0.93	0.27	-0.12	0.34	0.57	3.79
2010	CPI	118.01	118.36	118.19	118.37	118.71	119.86	121.74	122.67	123.21	123.29	124.03	125.17	
2010	Inflations	0.84	0.30	-0.14	0.15	0.29	0.97	1.57	0.76	0.44	0.06	0.60	0.92	6.96
2009	CPI	113.78	114.02	114.27	113.92	113.97	114.10	114.61	115.25	116.46	116.68	116.65	117.03	
2009	Inflations	-0.07	0.21	0.22	-0.31	0.04	0.11	0.45	0.56	1.05	0.19	-0.03	0.33	2.78

### **Inflation Rate**



<sup>\*</sup> Inflation rate for 2018 is a projection

### LABOUR RATES

Labour	Unit	2014	2015	2016	2017
Non-skilled general Worker	Day	98,000	105,000	103,000	111,000
Carpenter	Day	115,500	120,000	135,000	139,000
Bricklayer	Day	115,500	120,000	125,000	148,500
Steel bar worker	Day	115,500	120,000	125,000	139,000
Plumber	Day	115,500	120,000	125,000	139,000
Heavy equipment operator	Day	150,000	170,000	158,000	175,000
Welder	Day	115,500	150,000	125,000	139,000
Electrician	Day	117,000	120,000	125,000	139,000

Data Sources: 'Journal of Building, Construction, Interior & Material Price', Market Sources



# INDONESIA CONSTRUCTION COST INDICES (Indeks Kemahalan Konstruksi – IKK)

B	0.4	CCI (IKK)			
Province	City	BPS*	Arcadis**		
Aceh	Aceh	96.41	-		
North Sumatera	Medan	101.49	123.45		
West Sumatera	Padang	95.33	123.45		
Riau	Pekanbaru	94.73	123.45		
Jambi	Jambi	88.39	123.45		
South Sumatera	Palembang	98.64	126.98		
Bengkulu	Bengkulu	93.27	-		
Lampung	Lampung	90.09	117.57		
Bangka Belitung	Pangkal Pinang	101.71	-		
Riau Islands	Batam"	122.72	146.96		
DKI Jakarta	Jakarta	117.57	117.57		
West Jawa	Bandung	96.78	117.57		
Central Jawa	Semarang	93.05	117.57		
D.I. Yogyakarta	Yogyakarta	92.52	117.57		
East Jawa	Surabaya	97.50	117.57		
Banten	Serang	97.88	117.57		
Bali	Bali	111.64	117.57		

<sup>&</sup>quot; Batam is a Free Trade Zone, VAT 10% is not applied.

<sup>\*</sup> Based on data of BPS (Badan Pusat Statistik) 2017. BPS statistics are based on government projects.

<sup>\*\*</sup> Based on Arcadis data

### INDONESIA CONSTRUCTION COST INDICES (Indeks Kemahalan Konstruksi – IKK)

B	0.4	CCI (IKK)			
Province	City	BPS*	Arcadis**		
West Nusa Tenggara	Mataram	91.63	135.21		
East Nusa Tenggara	Kupang	95.94	-		
West Kalimantan	Pontianak	109.12	-		
Central Kalimantan	Palangka Raya	97.47	-		
South Kalimantan	Banjarmasin	101.67	-		
East Kalimantan	Balikpapan	109.21	137.56		
North Kalimantan	Tanjung Selor	118.27	-		
North Sulawesi	Manado	112.05	141.08		
Central Sulawesi	Palu	88.13	-		
South Sulawesi	Makasar	95.57	137.56		
Southeast Sulawesi	Kendari	99.75	-		
Gorontalo	Gorontalo	92.76	141.08		
West Sulawesi	Mamuju	88.61	-		
Maluku	Ambon	121.06	-		
North Maluku	Sofifi	120.92	-		
West Papua	Manokwari	140.04	-		
Papua	Jayapura	229.82	-		

<sup>\*</sup> Based on data of BPS (Badan Pusat Statistik) 2017. BPS statistics are based on government projects.

<sup>\*\*</sup> Based on Arcadis data



Contract Procurement

# 3 PROCUREMENT

### PROCUREMENT MODEL AND CONTRACT FORMS

### Strategy

Procurement is the process used to obtain construction projects. On any construction project it is vitally important to select the right method of procuring the construction works as it is a key factor contributing to cost efficiency, overall client satisfaction and project success.

There are, in essence, three main procurement routes for construction:

- The traditional method whereby a developer employs the design team and a contractor takes on a purely construction role;
- Design and Build, where a contractor employs the design team which takes on responsibility for both design and construction; and
- Turnkey Contracting which get its name from the concept of the developer awarding the construction contract to a contractor and having no further input until 'turning the key' to open the project. In its purest form, the contractor takes on complete responsibility for design, construction and financing.

The traditional method is the most used in Indonesia.

Key criteria for selection of the procurement route include:

- Speed of project execution
- Cost certainty;
- Degree of client involvement;
- Apportionment of risk and responsibility.



### The FIDIC Conditions of Contract

The most commonly used form of contract for construction projects in Indonesia is the FIDIC suite of construction contracts, written and published by the Federation Internationale des Ingenieurs-Conseil (International Federation of Consulting Engineers).

### The suite comprises

- FIDIC 'Conditions of Contract for Construction for Building and Engineering Works Designed by the Employer: The Construction Contract' (The Red Book) 1999
- FIDIC 'Conditions of Contract for Plant and Design-Build for Electrical and Mechanical Plant and for Building and Engineering Works designed by the Contractor: The Plant and Design-Build Contract' (The Yellow Book) 1999
- FIDIC 'Conditions of Contract for EPC Turnkey Projects: The EPC/Turnkey Contract' (The Silver Book) 1999

### **FIDIC Red Book**

This contract provides conditions of contract for construction work where the design is carried out by the Employer. This is the most common form of contract used in Indonesia outside of the government sector.

The FIDIC Red Book provides for provisional quantities premeasured on completion. This is typically altered to a fixed lump sum, the quantities provided for information only and at the risk of the contractor.

### FIDIC Yellow Book

The FIDIC Yellow Book provides for construction works where the design is carried out by the Contractor. This contract is applicable to the procurement of electrical and/or mechanical plant, as well as building or engineering works. The Contractor's design will be in accordance with the Employer's brief.

### **FIDIC Silver Book**

This contract provides conditions of contract for construction works where the design, procurement and construction is carried out by one party, the Contractor.

The Silver Book is primarily used for large civil engineering projects, such as power plants or refineries, where the design is almost wholly of an engineering nature.

### FIDIC White Book

The white book is for design consultancy services.



### Other in-house forms of contract

There are other contracts in use by Arcadis, usually employed for smaller projects, for specialist contracts and for supply only contracts.

The two most often used are:

- · Conditions of Contract for Direct Works, and
- Conditions of Contract for Supply.

The Conditions of Contract for Direct works will be used for smaller works and for smaller packages within a larger project. These conditions are based on the FIDIC Short Form of Contract (The Green Book)

The Conditions of Contract for Supply will mostly be used for supply only packages such as sanitary appliances and accessories, hardware, loose furniture, soft furnishings and the like, but can also apply to the separate purchase of materials such as tiles, pipework, cabling and the like.

Nominated subcontractors are not typically used in Indonesia, instead specialist packages are contracted direct by the Employer. When nominated Subcontractors are a part of the project procurement, Arcadis use a form of contract based on the FIDIC form for subcontracts.

### Insurances

All contracts call for certain insurances to be taken out by either the Contractor or the Employer. Insurances will be required for:

- The Works (Insurance of the Works)
- Injury to Persons and Damage to Property (Third Party Liability)
- Contractor's personnel and work people (Workman's compensation)

The first two will normally be grouped together as Contractor's All Risk Insurance, whilst the third will normally be covered through the government's Workers Social Security Agency programme. (BPJS Ketenagakerjaan)

Source: Arcadis Indonesia Practice Manual, Revision 0, March 2013.



Exchange Rates
Prime Rates
Currency Fluctuations
Conversion Factors
IDD Codes and Time Difference
Relevant Websites
Current Construction Regulations

### **EXCHANGE RATES**

Approximate rates prevailing on 1 December 2017.

COUNTRY	CURRENCY	IDR per unit	US\$1
Australia	Dollar	10,316.78	1.31
Brunei	Dollar	10,060.74	1.34
Canada	Dollar	10,649.12	1.27
China	Renminbi	2,045.13	6.62
EU (Euro Zone)	Euro	16,117.31	0.84
Hong Kong	Dollar	1,731.74	7.81
India	Rupee	209.67	64.53
Indonesia	Rupiah	1.00	13,529.24
Japan	Yen	120.99	111.82
Macau	Pataca	1,681.30	8.05
Malaysia	Ringgit	3,033.59	4.09
New Zealand	Dollar	9,325.04	1.45

Source : www.xe.com



COUNTRY	CURRENCY	IDR per unit	US\$1
Philippines	Peso	269.00	50.29
Qatar	Rial	3,715.27	3.64
Saudi Arabia	Riyal	3,607.11	3.75
Singapore	Dollar	10,060.74	1.34
South Korea	Won	12.49	1,083.42
Switzerland	Franc	13,868.14	0.98
Taiwan	NT Dollar	450.36	30.04
Thailand	Baht	414.92	32.61
United Arab Emirates	Dirham	3,683.50	3.67
United Kingdom	Pound	18,278.73	0.74
United States of America	Dollar	13,529.24	1.00
Vietnam	Dong	0.60	22,705.64

Source : www.xe.com

# PRIME RATES AND BASE LENDING RATES AS AT 4<sup>th</sup> QUARTER 2017.

COUNTRY	RATE (%)
Australia**	8.65
Brunei	5.50
China***	4.35
Egypt****	19.7
Hong Kong	5.00
India	9.45
Indonesia*	5.00
Japan#	1.00
Macau	5.25
Malaysia +***	4.61
New Zealand	9.31
Philippines	3.50
Singapore	5.28
South Africa	10.25
South Korea++	3.55
Thailand+*	7.00
United Kingdom	1.50
United States of America	4.40
Vietnam+**	6.25

<sup>\*</sup> In Indonesia, this rate is published by Bank Indonesia with the title "BI Rate".

<sup>\*\*</sup> O/N Cash Rate

<sup>\*\*\* 3</sup> year Benchmark Lending Rate

<sup>\*\*\*\*</sup> Overnight Lending Rate

<sup>#</sup> Long term Prime Rate

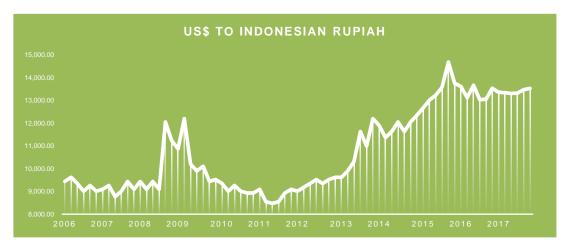
<sup>++</sup> Call Rate of the Bank of Korea (implementation date is 22 Nov 2012)

<sup>+\*</sup> Minimum Loan Rate % per annum (average based on local bank)

<sup>+\*\*</sup> Minimum and in VND per year

<sup>+\*\*\*</sup> Indicative effective lending rate

### **CURRENCY FLUCTUATIONS**





OTHER INFORMATION





### CONVERSION FACTORS

### UNIT

### LENGTH

10 mm = 1 cm12 in = 1 ft100 cm = 1 m3 ft = 1 yd1,760 yd = 1 mile1,000 m = 1 km

### AREA

 $10,000 \, \text{m}^2 = 1 \, \text{ha}$  $4,840 \text{ yd}^2 = 1 \text{ acre}$  $9 \text{ ft}^2 = 1 \text{ yd}^2$  $100 \text{ ha} = 1 \text{ km}^2$ 

 $640 \text{ acre} = 1 \text{ mile}^2$ 

### **VOLUME**

1,000 ml = 1 l (UK) 8 pt = (UK) 1

gal

(US) 8 pt = (US) 1 gal

 $1,000 I = 1 m^3$ 

### MASS

1,000 g = 1 kg16 oz = 1 lb1,000 kg = 1 tonne 2,240 lb = 1 ton

16 tael = 1 catty

### **POWER**

### **TEMPERATURE**

(APPROX)	(APPROX)
1 in = 25.400 mm	1 cm = 0.394 in
1 ft = 30.480 cm	1 m = 3.281 ft
1 yd = 0.914 m	1 m = 1.094 yd
1 mile = 1.609 km	1 km = 0.621 mile
$1 ft^{2} = 0.093 m^{2}$ $1 yd^{2} = 0.836 m^{2}$ $1 acre = 0.405 ha$ $1 mile^{2} = 2.590 km^{2}$	1 m <sup>2</sup> = 10.764 ft <sup>2</sup> 1 m <sup>2</sup> = 1.196 yd <sup>2</sup> 1 ha = 2.471 acres 1 km <sup>2</sup> = 0.386 mile <sup>2</sup>
(UK) 1 pt = 0.568 l	(UK) 1 I = 1.760 pt
(US) 1 pt = 0.473 l	(US) 1 I = 2.113 pt
(UK) 1 gal = 4.546 l	(UK) 1 I = 0.220 gal
(US) 1 gal = 3.785 l	(US) 1 I = 0.264 gal
1 oz = 28.350 g 1 lb = 0.454 kg 1 ton = 1.016 tonne 1 catty = 0.605 kg	1 gram = 0.035 oz 1 kg = 2.205 lb 1 tonne = 0.984 ton
1 hp = 0.746 kw	1 kw = 1.341 hp
(°F - 32) x 5/9	(°C x 9/5) + 32



### **REBAR WEIGHTS**

Imperial Bar Size	Metric	Weight (lb/ft)	Weight (kg/m)
3	10	0.376	0.561
4	13	0.668	0.996
5	16	1.043	1.556
6	19	1.502	2.21
7	22	2.044	3.049
8	25	2.67	3.982
9	29	3.4	5.071
10	32	4.303	6.418
11	36	5.313	7.924
12	40	6.424	9.619
14	43	7.65	11.41
18	57	13.6	20.284

### FLOW RATE CONVERSIONS

Unit	То	Multiply By
l/s	Cu ft/min Cu ft/sec	2.1189 0.0353
I/m	Cu ft/sec	0.0005886
Cu ft/sec	l/m l/s Million gallons/day Gallons (US)/min	2.2222 28.317 0.64632 448.83
Cu ft/min	Cu cm/sec Cu ft/hr Gallon (US)/min Gallon (US)/sec	471.95 60 7.48052 0.1247
Cu ft/hr	Cu cm/sec Cu ft/min Gallons (US)/hr I/hr	7.8658 0.0167 7.4805 28.317
Cu ft	Cu cm Cu inches Cu m Cu yards Gallon (US) dry Gallon (US) liq	28316.8 1728.0 0.02832 0.03704 6.42851 7.48052



### **ENERGY CONVERSIONS**

Unit	То	Multiply By
Btu	Cal, g Joules Kg Calories Kw-hours Watt seconds Hr/TR	251.996 1054.35 0.2520 0.000292875 1054.35 8.33333x10 <sup>-5</sup>
Watt/m2	Joules/hr m2 Joules/sec m2 Kw/m2	3600 1.0 0.001
Joules	Btu Cal, g Kw-hours Watt seconds	0.000949 0.239045 2.778x10 <sup>-7</sup> 1
Horsepower	Btu/hr Cal, g/sec Cal, kg/hr Joules/sec Kilowatts	2547.16 178.298 641.87 746 0.746
Kw-hours	Btu Cal,g Joules Kg-cal TR	3410.1 860000 3.6x10 <sup>-6</sup> 859845 0.284345136
Ton Refrigeran	Btu/hr Kw-hours Joules/hour Horsepower	12000 3.5168525 12660670.23 4.781

### **DENSITY OF COMMON CONSTRUCTION MATERIALS**

Material	Imperial	Metric
Aluminium	171 lb/ft³	2739 kg/m³
Cast iron	450 lb/ft <sup>3</sup>	7208 kg/m³
Portland cement	94 lb/ft³	1506 kg/m³
Concrete	148 lb/ft <sup>3</sup>	2370 kg/m³
Concrete gravel	150 lb/ft <sup>3</sup>	2400 kg/m³
Crushed stone	100 lb/ft <sup>3</sup>	1600 kg/m³
Earth dry excavated	90 lb/ft³	1440 kg/m3
Earth packed	95 lb/ft³	1520 kg/m³
Glass, window	161 lb/ft <sup>3</sup>	2580 kg/m³
½ inch Gypsum	2.08 lb/ft <sup>2</sup>	10.2 kg/m²
Limestone	171 lb/ft <sup>3</sup>	2739 kg/m³
Marble	160 lb/ft <sup>3</sup>	2560 kg/m³
Sand, dry	110 lb/ft <sup>3</sup>	1600 kg/m³
Water	62.4 lb/ft <sup>3</sup>	1000 kg/m³
8" Concrete block	55 lb/ft³	881 kg/m³
1/4" Plywood	0.710 lb/ft <sup>2</sup>	3.47 kg/m²
½" Plywood	1.42 lb/ft <sup>2</sup>	6.93 kg/m²
¾" Plywood	2.13 lb/ft <sup>2</sup>	10.4 kg/m²
Steel	490 lb/ft <sup>3</sup>	7850 kg/m³
Stainless steel	466 lb/ft <sup>3</sup>	7480 kg/m³
Tin	454 lb/ft <sup>3</sup>	7280 kg/m³
Iron	490 lb/ft³	7850 kg/m³
Lead	707 lb/ft <sup>3</sup>	11340 kg/m³



# IDD CODES & TIME DIFFERENCE

LOCATION	IDD COUNTRY CODE	TIME DIFFERENCE (Hours)*
Australia: Melbourne Perth Sydney Bahrain Brunei: China: Beijing France Germany Hong Kong India Indonesia Jakarta Bali Jayapura Italy Japan Korea (South) Macau Malaysia Myanmar Philippines Qatar Singapore Spain Taiwan Thailand UAE United Kingdom United States	61 61 3 673 86 33 49 852 91 62 62 62 39 81 82 853 60 95 63 974 65 34 886 66 971 44 1	+4 +1 +4 -4 +1 +1 -6 -6 +1 -1.30 0 +1 +2 -6 +2 +1 -0.30 +1 -4 +1 -6 +1 0 -3 -7 -12
Vietnam	84	0

# 4

#### **RELEVANT WEBSITES**

#### Indonesian Government

Ministry of Defence <a href="www.kemhan.go.id">www.kemhan.go.id</a>
Ministry of Education <a href="www.kemdikbud.go.id">www.kemdikbud.go.id</a>
Ministry of Foreign Affairs <a href="www.kemlu.go.id">www.kemlu.go.id</a>
Ministry of Trade <a href="www.kemlendag.go.id">www.kemlu.go.id</a>
Ministry of Trade <a href="www.kemlendag.go.id">www.kemlendag.go.id</a>

Ministry of Justice www.kemenkumham.go.id

Ministry of Manpower www.naker.go.id

Ministry of Environment & Forestry www.menlh.go.id
Ministry of Transport www.dephub.go.id

Ministry of Home Affairs www.kemendagri.go.id

Ministry of Health www.depkes.go.id

Ministry of Public Work and Public Housing www.pu.go.id

Ministry of Fubile Work and Fubile Flousing www.pd.go.id

Ministry of Industry www.kemenperin.go.id

Ministry of National Development Planning www.bappenas.go.id

Ministry of Radional Development Flaming www.bap

Indonesia Government Website www.indonesia.go.id

Indonesia Investment Co-ordinating Board www.bkpm.go.id

Statistics Indonesia www.bps.go.id

Competition Watchdog Commission www.kppu.go.id

National Standardisation Agency www.bsn.go.id

## **Construction Related Associations**

Association of Indonesian Architects www.iai.or.id

Indonesia Green Building Council www.gbcindonesia.org

Indonesian Institute of Engineers <a href="https://www.pii.or.id">www.pii.or.id</a>
Indonesia Contractors Association <a href="https://www.aki.or.id">www.aki.or.id</a>
Indonesia Contractors Association <a href="https://www.aki.or.id">www.aki.or.id</a>

Indonesia Construction Expert Association www.haki.or.id

Indonesia Quantity Surveyor Association <a href="www.iqsi.org">www.iqsi.org</a>
National Construction Services Development Board <a href="www.lpik.org">www.lpik.org</a>

Construction Development Information System <a href="https://www.jasakonstruksi.net">www.jasakonstruksi.net</a>

#### Others

Arcadis www.arcadis.com



# **CURRENT CONSTRUCTION REGULATIONS**

# **Construction Services Development Board**

Following the 2017 Construction Services Act, all construction companies are required to register with the Construction Services Development Board (LPJK).

The work of the Construction Services Development Board also includes:

- Research and Development
- · Education and Training
- Registration of workforces
- Arbitration and mediation

#### Contractors

Contractors require a Construction Service Business Licence (Surat Izin Usaha Jasa Konstruksi) (SIUJK). This requires the contractor to select classification and sub-classification from the following categories:

- Architecture
- Civils Works
- Mechanical
- Planology

# Additional Conditions for Registration:

- ISO 9001:2015 and Quality Management Manual, Issued in Indonesia
- 2) Employment of at least 2 experts with qualification in the selected categories.
- Membership of the Construction Association Registry (KTA)
- 4) Legal Entity certificate (SBU)

# **Building Codes**

The current Indonesian building codes were developed by the National Standardisation Agency which was established in 1997.

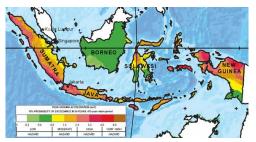
Law No.28, 2002 regarding building states that:

'Buildings should be managed based on their utilization, safety, balance and harmonious principles within their environment.' (Article 2)

All buildings over 1500m2 have to be approved by City Planning and the TPAK (City Architectural Advisory Team)

They are a team of experts in the field of technical architecture and urban planning.

#### Seismic



www.aboutgeology.com

Indonesia is classed as one of the most active seismic zones in the world. Article 18 of Law No. 28, 2002 states the requirement for a stable and strong building structure to support loads arising from 'natural behaviours'. The current building code is based on the American Society of Civil Engineers code 'ASCE7-10', issued in Indonesia as code 'SNI-1726,201x.'



# **Green Building**

The Green Building Council Indonesia was established in 2009. They are involved with the certification of green buildings and promotional educational activities.

The GBCI developed the Greenship Rating Tool which ranks buildings in six categories:

- 1) Land Use
- 2) Energy Efficiency
- 3) Water Conservation
- 4) Source Materials
- 5) Air Quality
- 6) Environmental Management

The Greenship rating is voluntary and currently take up is low.

Source: Green Building Council

The Governor Regulation of Jakarta 2012 states that new buildings of a certain size and existing buildings must meet the green building requirements:

- Apartment buildings, office buildings, trade buildings and buildings which have more than one function within one building with the entire building floor size of more than 50,000m2.
- Business functions, hotel, social and cultural functions and health care buildings with the entire building floor size of more than 20,000m2.
- Social and cultural functions, educational service buildings with the entire building floor size of more than 10,000m2.

The requirements for new buildings are:

- a) Energy efficiency
- b) Water efficiency
- c) Indoor air quality
- d) Land and waste management
- e) Implementation of construction activities

The requirements for existing buildings are:

- a) Conservation and energy efficiency
- b) Conservation and water efficiency
- c) Indoor air quality and thermal comfort
- d) Operational management and maintenance

# **Health and Safety**

The Indonesian Manpower Act of 2003, requires all companies with over 100 employees to enforce health and safety standards.

Article 86 of the act states that:

- 1) Every worker/labourer has the right to receive:
  - a) Occupational safety and health protection
  - b) Protection against immorality and indecency
  - Treatment that shows respect to human dignity and religious values
- In order to protect the safety of workers / labourers and to realise optimal productivity, an occupational health and safety scheme shall be administered.
- The protection as referred to under subsection
   and subsection (2) shall be given in accordance with valid statutory legislation.



# Article 87 states:

- Every enterprise is under an obligation to apply an occupational safety and health management system that shall be integrated into the enterprise's management system.
- Rulings concerning the application of the occupational safety and health management system as referred to under subsection (1) shall be determined and specified with a Government Regulation.

#### **Environmental**

Following the Government Regulation PP No. 27-2012 Article 2, any business and/or activity required to have an *Amdal* or *UKL-UPL* shall have an Environmental Permit

The processess for obtaining an Environmental Permit are:

- Preparation of Amdal and UKL-UPL
- Assessment of Amdal and UKL-UPL
- Application and publishing of Environmental Permit

Any business and/or activity having an important impact on the environment shall have an *Amdal* (Article 3).

Amdal: Environmental Impact Analysis

UKL-UPL: Environmental Management Effort –

Environmental Monitoring Effort

Although the requirement for an *Amdal* has been in place for many years, only in the last two years has its importance been emphasized more, making it a nonnegotiable pre-condition to obtaining the IMB.

# **Employment of Foreign Workers**

Foreign managerial and expert personnel in positions that cannot yet be filled by Indonesian nationals are allowed. Approval of company quota and individual work permits is given by the Ministry of Labour.

The duration of the foreign expatriate's term to work in Indonesia is subject to Government regulation, currently 12 months subject to extension year by year.

Employers are obliged to pay an annual fee of US\$ 1,200 for every foreign worker they employ. The obligation to pay this fee does not apply to government agencies, international agencies, social and religious undertakings and certain positions in educational institutions.

Foreigners working full time in Indonesia must obtain a Limited Stay Permit Card (KITAS).



# Insurance for employee (BPJS)

It is required by the law for any company registered in Indonesia to provide employement insurance which placed under Worker Social Security Agency Programme (BPJS Ketenagakerjaan).

### 1. Work Related Accident benefit

This program provides protection against the risks of accidents that occur in the employment relationship, including accidents occurring on the way from home to work or vice versa and illness caused by the work environment.

Contribution (for participant of wage earner) paid by employer depends on the level of working environment risk, whose amount is evaluated once in no longer than two (years).

#### 2. Provident fund benefit

Provident Fund Benefit in the form of cash which amount represents the value of accumulated contributions plus investment results, which are paid in a lump sum if participants reach age of 56 years, die or permanent total disability.

Contribution of provident fund benefit is calculated at 5.7% of wage comprising of 2% contribution from the employee and 3.7% contribution from the employers will be paid by monthly.

#### Pension benefit

Pension benefit is a social security which is intended to maintain the degree of a decent life for participants and / or their heirs by providing income after participants entering retirement, suffering total permanent disability. or death.

Contribution of pension benefit program is calculated at 3% of wage, comprising of 2% contribution from employer and 1% contribution from the participating worker. The maximum wage used in the calculation is Rp 7,335,300 in 2016.

#### 4. Medical benefit

Medical benefit is provided by the Health Social Security Agency Programme (BPJS Kesehatan). The benefit cover medical treatment, medicine and hospitality.

Contribution of medical benefit program is calculated at 4% of wage, comprising of 3% contribution from employer and 1% contribution from the participating worker. The maximum wage used in the calculation is Rp 8,000,000 in 2016.

# **General Taxes**

- Current VAT rate 10%
- Corporate income tax 25%
- Withholding tax for payments to residents 15% for interest, royalties and dividends, 2% for services, 10% for land and building rental
- Withholding tax for payments to non-residents -20%

Non-residents are classed as those without a permanent establishment in Indonesia.

Withholding tax requires that the payer is responsible for collection of the tax and provides a tax certificate (faktur pajak) in its place.



Article 22 – Applies to items such as the importation of goods, purchase of fuel, cement or steel.

Article 4.2 - Refers to Final Income Tax where it is required to withhold final tax from payments to resident taxpayers;

		Tax Rate	
Description		Classified company	Non- classified company
Construction	Small - medium	2%	4%
works	Large	3%	
Supply of materials for construction works (supply only)		0%	
Supply and installation of materials for construction works		4%	6%
Design and construction consultancy services		4%	6%
Rental of land or buildings		10%	
Proceeds from of land and bu rights		5%	

Article 23 is applied at a rate of 2% on the fees for:

- Rentals of assets other than land and buildings
- Technical services
- Management services
- Consulting services
- Appraisal services
- Actuary services
- · Accounting and bookkeeping services
- Design services
- · Drilling services for oil and gas mining

A branch of a foreign company is taxed at the corporate rate plus a 20% branch profits tax is applied on net profits after income tax.

# **Relevant Legislation**

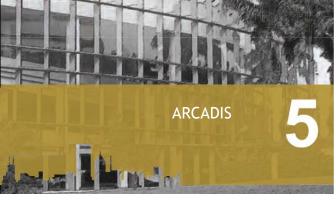
#### Use of Indonesian language in contracts

Government Regulation No.29 of 2000 and No.24 of 2009, stipulates that all contracts must be in Bahasa Indonesia and subject to the applicable law in Indonesia.

# Use of Indonesian Rupiah in payments

Law 7 of 2011, The Currency Law states that the Indonesian Rupiah must be used for payment and settlement of all commercial transactions and monetary obligations effected in Indonesia. Exceptions are provided for:

- Certain transactions in relation to the state budget
- · Grants received from or made overseas
- International commercial transactions
- Bank deposits denominated in foreign currencies and
- International financing transactions.



Arcadis General Business Principles  Cost Management  Project and Programme Management  Design and Engineering
Project and Programme Management
Design and Engineering
Design and Engineering
Environmental Services
Water Solutions
Health and Safety
Arcadis Offices
Arcadis Asia Leadership Team

#### **OUR CORE VALUES**

#### **People First**

We care for each other and create a safe and respectful working environment where our people can grow, perform, and succeed

#### **Client Success**

We are passionate about our client's success and bring insights, agility, and innovation to co-create value

# Integrity

We always work to the highest professional and ethical standards and establish trust by being open, honest and responsible

## Sustainability

We base our actions for clients and communities on environmental responsibility and social and economic advancement

#### Collaboration

We value the power of diversity and our global capabilities and deliver excellence by working as One Arcadis



# ARCADIS GENERAL BUSINESS PRINCIPLES

At Arcadis we define our mission as to create exceptional and sustainable outcomes for our clients in natural and built assets.

In pursuing this mission as a global company, we are committed to four core values in everything we do: Integrity, Client Focus, Collaboration and Sustainability.

Integrity means that we perform business in an honest and responsible way, working to the highest professional standards. Integrity is not one action or belief -- it is a culmination of the ethical standards we follow and how we will create and maintain a relationship with one another. It is a fulfilment of our high standards of responsibility to the client, shareholders, business partners and employees, the public, and to governments and the laws and culture of the countries in which we operate.

The purpose of Arcadis General Business Principles (AGBP) is to further develop and implement our commitment to Integrity.

The AGBP set guidance for our business decisions and actions throughout the world at all management levels and apply equally to company actions and to individual behaviour of all our employees in conducting Arcadis' business.

#### COST MANAGEMENT

- Preliminary cost advice and planning
- Analysis of cost/design options
- Advice on procurement and contractual arrangements
- Cash flow projections
- Contractor pre-qualification
- Preparation of tender documents
- Formal contract documents
- Progress payments
- Assessing the cost of proposed variations
- · Preparation of regular financial reports
- Settlement of final cost with contractors, specialist contractors and suppliers
- Advice on contractors' claims
- Value engineering
- Reinstatement assessments for fire insurance
- Asset registers and depreciation calculations
- · Project monitoring and verification of bank loans
- Due diligence studies
- Expert witness
- Life cycle costing



# PROJECT AND PROGRAMME MANAGEMENT

- Due diligence
- Scheduling
- Design management
- Tender management
- Construction management
- Post completion and close out
- Handover
- Migration
- Occupation

#### **DESIGN AND ENGINEERING**

- Highway design and maintenance
- Infrastructure-rail and railways systems, airports, ports and maritime assets
- Bridges and civil structures
- Caverns and tunnels
- Geotechnics
- Building structures
- Building facades
- Mechanical and electrical design
- Urban traffic and transport planning
- Sustainability design



# **ENVIRONMENTAL SERVICES**

- Strategic environmental consulting
- Site evaluation and restoration
- Environmental planning
- Environmental construction services

# WATER SERVICES

- Water supply and treatment
- Conveyance of water
- Water management
- Water for industry
- Floor control and prevention

#### **HEALTH AND SAFETY**

#### ARCADIS HEALTH AND SAFETY VISION

Based on ARCADIS core values, we strive to achieve zero incidents in everything we do ensuring the health, safety and well-being of our employees and stakeholders. Based on ARCADIS' best in class Health & Safety (H&S) culture and performance, we integrate health and safety standards and best practices into our solutions to manage risk and bring the best outcomes for our employees and clients.

#### ARCADIS GLOBAL HEALTH AND SAFETY POLICY

At ARCADIS, H&S is also a requirement for operational excellence. As an organization and as individuals, determined to achieve a zero-incident culture, ARCADIS and its staff:

- · Keep H&S first in all we do all of the time
- Proactively recognize hazards, assess risks, and control those risks in everything we do, every day (our TRACK philosophy)
- Act only when we understand the hazards and controls and exercise our authority to stop work
- Demonstrate visible H&S leadership and know that active H&S stewardship is an expectation of employment
- Hold our leaders and staff accountable for H&S
- Comply with applicable legal and other H&S requirements wherever we work
- Actively care for staff and stakeholders by intervening when we observe at-risk behavior and unsafe conditions and address them promptly
- Recognize staff for proactive H&S behavior
- Ensure that staff is competent to do their work safely
- Rigorously qualify, select, and evaluate our subcontractors for H&S performance
- Encourage our stakeholders to align with our H&S culture and collaborate with them to achieve zero incidents
- Communicate lessons learned and best practices



# FUNDAMENTAL HEALTH AND SAFETY PRINCIPLES

- 1. Demonstrate H&S Stewardship daily
- 2. Use TRACK
- 3. Exercise Stop Work Authority
- 4. Practice If not me, then who
- 5. Undertake Health and Safety planning
- 6. Report injuries and incidents immediately

#### T.R.A.C.K

TRACK to 0 is a challenging objective and can only be achieved if all ARCADIS staff understand, believe in, demonstrate, and communicate these commitments and engage in the continual improvement of our H&S system and performance each and every day.



#### Think about the task

Think through the work and how it relates to the site, project, jobs and tasks and plan the work.



# Recognise the hazard

Recognize the hazards of each phase of the work.



#### Assess the risk

Assess the risks using the various risk assessment tools for each hazard.



#### Control the hazard

Identify the most appropriate control mechanisms to adequately mitigate the risks identified following the hierarchy of controls.



# Keep H&S first in all things

Make sure the controls are in place before any activities are initiated and implement Stop Work as necessary.

# **INDONESIA**

### **JAKARTA**

Level 18 Ratu Plaza Office Tower Jalan Jendral Sudirman 9

Jakarta 10270

Indonesia

GPS : 6.2271, 106.8008 Tel : (62 21) 739 7550 Fax : (62 21) 739 7846

Email : info.idqs@arcadis.com

info.idpm@arcadis.com

Contact : Peter Robinson / Haelly Hamid /

Gary Miles / Natalia Pujiyanti

#### BALI

Level 2 Alamanda Office Bali Jl. By Pass Ngurah Rai No. 67 Banjar Pengenderan, Kedonganan Bali 80361

Indonesia

GPS : 8.7893, 115.2106

Tel : (62 361) 472 5353

Fax : (62 361) 472 5354

Email : info.idbali@arcadis.com

Contact : Ir. Putu Arya Canti



#### **CHINA**

#### BEIJING

Suite 1225 - 1242, South Wing Central Tower, Junefield Plaza 10 Xuan Wu Men Wai Street Beijing 100052

China

GPS : 39.896738, 116.375676 Tel : (86 10) 6310 1136

Fax : (86 10) 6310 1143 Email : info-cn@arcadis.com

Contact : Andrew Chan

#### **CHANGSHA**

Room 2315-2317.

HUAYUAN International Center No. 36 Section 2

Xiangjiang Middle Road Tianxin District, Changsa Hunan Province 410002

China

GPS : 28.195233, 112.976893
Tel : (86 731) 8277 2500
Fax : (86 731) 8971 6736
Email : info-cn@arcadis.com

Contact : Chen Yong

### **CHENGDU**

Room 807, Block A Times Plaza 2 Zongfu Road, Chengdu Sichuan Province 610016

China

Email

GPS : 30.656666, 104.080567 Tel : (86 28) 8671 8373 Fax : (86 28) 8671 8535

: info-cn@arcadis.com

Contact : Gary Lin

#### **CHONGQING**

Room 3409-3410, International Trade Centre 38 Qing Nian Road Central District

Chongqing 400010

China

GPS : 29.556331, 106.574332 Tel : (86 23) 8655 1333

Tel : Fax :

: (86 23) 8655 1616 : info-cn@arcadis.com

Contact : Garv Lin

#### **DALIAN**

Fmail

Unit 07, 32F, Xiwang Tower

136 Zhongshan Road Zhongshan District

Dalian, Liaoning Province 116001

China

GPS : 38.914864, 121.631245

Tel : (86 411) 8800 8018 Fax : (86 411) 8800 8823 Email : info-cn@arcadis.com

Contact : Kenn Ng

#### **FOSHAN**

3/F, Foshan Ling Nan Tian Di

Zu Miao Road Shop Nos. Z01 - Z11

Zu Miao Road, Foshan

Guangdong Province 528000

China

GPS : 23.031224, 113.11278

Tel : (86 757) 8203 0028 Fax : (86 757) 8203 0029 Email : info-cn@arcadis.com

Contact : Dickey Lee



#### **GUANGZHOU**

3A10 - 18 Unit, 3A/F

Bank of America Plaza 555 Ren Min Zhong Road

Guangzhou

Guangdong Province 510145

China

GPS : 23.123148, 113.253628

Tel : (86 20) 8130 3813 Fax : (86 20) 8130 3812 Email : info-cn@arcadis.com

Contact : Xu Wei Bin

#### HAIKOU

Unit C, 10/F, Times Square 2 Guomao Road, Haikou Hainan Province 570100

China

GPS : 20.029509, 110.326235
Tel : (86 898) 6652 7818
Fax : (86 898) 6652 7809
Email : info-cn@arcadis.com

Contact : Ricky Ho

#### HANGZHOU

Room 1306, WinNing International 100 Min Xin Road, Hangzhou Zhejiang Province 310016

China

GPS : 30.251755, 120.218913
Tel : (86 571) 2829 7766
Fax : (86 571) 2829 7622
Email : info-cn@arcadis.com

Contact : Alex Zou

#### **HENGQIN**

7/F, 156 Nan Shan Ju Road Hengqin, Zhuhai Guangdong Province 519031

China

GPS : 22.142774, 113.544438

Tel : (86 756) 868 8986 Fax : (86 756) 868 8969 Email : info-cn@arcadis.com

Contact : Stanley Wan

#### HONG KONG

38/F, AIA Kowloon Tower, Landmark East

100 How Ming Street Kwun Tong, Kowloon

Hong Kong

GPS : 22.3125, 114.2223
Tel : (852) 2830 3500
Fax : (852) 2576 0416
Email : info-hk@arcadis.com

Contact : Francis Au

#### MACAU

Avenida da Praia Grande, No. 594 Edificio BCM 12th Floor

Macau

GPS : 22.192210, 113.541252

Tel : (853) 2833 1710 Fax : (853) 2833 1532 Email : info-mo@arcadis.com

Contact : Katherine Chan



#### **NANJING**

1104 South Tower Jinmao Plaza

201 Zhong Yang Road

Naniina

Jiangsu Province 210009

China

GPS : 32.071984, 118.783443

Tel : (86 25) 5791 1860 Fax : (86 25) 6698 1860 Email : info-cn@arcadis.com

Contact : Taofen Chen

#### **QINGDAO**

Room 2008, 20/F, HNA Center

234 Yan An San Road

Shinan District

Qingdao

Shangdong Province 266071

China

GPS : 36.060852, 120.375351
Tel : (86 532) 8280 1818
Fax : (86 532) 8280 1881
Email : info-cn@arcadis.com

Contact : Andy Feng

#### SHANGHAI

11th Floor, Building C, The Place

No. 150 Zunyi Road Cangning District Shanghai 200051

China

GPS : 31.207363, 121.407984

Tel : (86 21) 6026 1300 Fax : (86 21) 6091 1800 Email : info-cn@arcadis.com

Contact : Joe Chan

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#### **SHENYANG**

Room 3013 - 3015, Office Tower 1

E Tower of Fortune Plaza

Forum 66, 1-1 Qingnian Avenue

Shenhe District, Shenyang

Liaoning Province 110063

China

GPS : 41.799603, 123.433787

Tel : (86 24) 3195 8880 Fax : (86 24) 3128 6983 Email : info-cn@arcadis.com

Contact : Simon Chow

#### **SHENZHEN**

Room 1001, AVIC Centre 1018 Huafu Road, Shenzhen Guangdong Province 518031

China GPS

: 22.543241, 114.082051: (86 755) 2598 1841

Tel : (86 755) 2598 1841 Fax : (86 755) 2598 1854 Fmail : info-cn@arcadis.com

Contact : Kenneth Lo

### **SUZHOU**

Room 906 The Summit 118 Suzhou Avenue West,

Suzhou

Jiangsu Province 215021

China

GPS : 31.315966, 120.669099

Tel : (86 512) 8777 5599 Fax : (86 512) 8777 5600 Email : info-cn@arcadis.com

Contact : Zhang Rui



#### TIANJIN

4002, 40/F

Tianjin World Financial Centre Office Tower

2 Dagubei Road

He Ping District

Tianjin 300020

China

GPS : 39.129619, 117.202758

Tel : (86 22) 2329 8611 Fax : (86 22) 2319 3186 Email : info-cn@arcadis.com

Contact : Kenn Ng

#### WUHAN

Room 1703, Citic Pacific Mansion No. 1627 Zhongshan Avenue

Jiangan District

Wuhan, Hubei Province 430010

China

GPS : 30.616813, 114.317276 Tel : (86 27) 5920 9299

Fax : (86 27) 5920 9298 Email : info-cn@arcadis.com Contact : Wong Chin Ying

#### XI'AN

Room 1606-1607, CapitaMall Office Building 64 South Second Ring Western

Xi'an, Shaanxi Province 710065

China

GPS : 34.230397, 108.934893

Tel : (86 29) 8866 9711 Fax : (86 29) 8866 9760

Email : info-cn@arcadis.com
Contact : Wang Zhu Zhu

# INDIA

#### **BANGALORE**

135, 4<sup>th</sup> Floor, RMZ Titanium Old Airport Road, Kodihalli

Bangalore 560017

India Tel Fax

: (91 80) 4123 9141 : (91 80) 4123 8922

Email : info-in@arcadis.com

Contact : Sreekanth A P V

#### **DELHI**

3rd Floor, Tower B

Logix Techno Park

Sector 127

Uttar Pradesh 201304 Noida

India

Tel : (91 120) 436 8400
Email : info-in@arcadis.com
Contact : Sreekanth A P V

#### MUMBAI

Platinum Techni Park Offices 802, 803, 804

Plot no. 17 - 18

Sector 30A

Vashi, Navi Mumbai 400 705

India

Tel : (91 22) 6464 5591
Email : info-in@arcadis.com
Contact : Skreeanth A P V



# **MALAYSIA**

#### **SELANGOR**

Level 5, Menara TSR

12 Jalan PJU 7/3. Mutiara Damansara

47810 Petaling Jaya

Selangor Darul Ehsan

Malaysia

GPS : 3.1616, 101.6129 Tel : (60 3) 2106 8000

Fax : (60 3) 2106 9090

Email : info-my@arcadis.com

Contact : Loo Ming Chee / justin Teoh / Nur Aziz

Abu Bakar / Mohamad Faiz Awang / Syed Mahadzir Syed Ahmad / Yap Sai Hoe / Lim Jit Fung (Jeffrey) / Rozila Abdul Rahman / Mohd Ali Abd Karim

#### **JOHOR**

47, Jalan Setia Tropika 1/30 Taman Setia Tropika 81200 Johor Bahru Johor Darul Takzim

Malaysia

GPS : 1.5422, 103.7111
Tel : (60 7) 232 8300
Fax : (60 7) 232 8232

Email : info-my@arcadis.com

Contact : Syed Mahadzir Syed Ahmad / Tan Pei Ling

ARCADIS 103

#### **PENANG**

Suite 3A-3, Level 3A, Wisma Great Eastern

No. 25, Lebuh Light 10200 Penang

Malaysia

**GPS** : 5.4201, 100.3408

Tel : (60 4) 264 2071 / 264 2072 / 264 2073

Fax : (60 4) 264 2068

: info-my@arcadis.com Contact : Nur Aziz Abu Bakar / yeng Khiam Jin

#### SABAH

Fmail

Suite 8A, 8th Floor, Wisma Pendidikan

Jalan Padang

P.O. Box 11598, 88817 Kota Kinabalu

Sabah Malaysia

GPS

: 5.9783, 116.0761 Tel : (60 88) 223 369 Fax : (60 88) 216 537

Fmail : info-mv@arcadis.com

: Mohd Faiz Awang / VK Wong / Lim Jit Fung Contact

(Jeffrey)

# SARAWAK

No. 2 (3rd Floor), Jalan Song Thian Cheok 93100 Kuching Sarawak

Malaysia

GPS : 1.5532, 110.3532 Tel : (60 82) 232 212 Fax : (60 82) 232 198 Email : info-my@arcadis.com

Contact : Nor Azman Bin Baharum



#### SINGAPORE

1 Magazine Road

#05-01 Central Mall Singapore 059567

Singapore 059567

GPS : 1.288526, 103.8426085

Tel : (65) 6222 3888 Fax : (65) 6224 7089

Email : info-sg@arcadis.com

Contact : Tim Risbridger / Kho Sze Boon /

Lorimer A. Doig

# **PHILIPPINES**

#### MANILA

25th Floor, Circuit Corporate Center 1

Circuit Makati, A.P. Reyes Street, Bgy Carmona

Makati City 1207

**Philippines** 

GPS : 14.57333, 121.01802

Tel : (63 2) 811 2971 Fax : (63 2) 811 2071

Email : info-ph@arcadis.com

Contact : Darneil Perez / Michael Hearn

#### **CEBU**

12F, 2Quad Building

Cardinal Rosales Avenue

Cebu Business Park

Cebu City 6000

Philippines

GPS : 10.3142574, 123.9053502

Tel : (63 32) 232 2200
Fax : (63 32) 260 3699
Email : info-ph@arcadis.com

Contact : Darneil Perez / Michael Hearn

ARCADIS 105

#### **THAILAND**

# **BANGKOK**

10th Floor, Kian Gwan II Building

140/1 Wireless Road

Lumpini, Pratumwan

Bangkok 10330, Thailand

GPS : 13.734969, 100.545448

Tel : (66 2) 253 1438 Fax : (66 2) 253 4977 Email : info-th@arcadis.com

Contact : Ang Yen Kooi / Wong Soon Bin

### **VIETNAM**

#### HANOI

Level 2, Hoa Binh Tower Building 106 Hoang Quoc Viet Street

Cau Giay District Hanoi, Vietnam

GPS : 21.046818, 105.795193

Tel : (84 24) 3942 7525 Fax : (84 24) 3942 7526 Email : info-vn@arcadis.com

Contact : Mark Olive

#### HO CHI MINH CITY

L12-03, Level 12, Vincom Center B

72 Le Thanh Ton Street, Ben Nghe ward, District 01

Ho Chi Minh City

Vietnam GPS

: 10.777936, 106.702265

Tel : (84 28) 3823 8297
Fax : (84 28) 3823 8197
Email : info-vn@arcadis.com
Contact : Truong Minh Tri



# ARCADIS ASIA HEAD OFFICE

#### **HONG KONG**

ARCADIS ASIA LIMITED

ARCADIS ASIA REGIONAL HEADQUARTERS LIMITED

38/F, AIA Kowloon Tower, Landmark East

100 How Ming Street Kwun Tong, Kowloon

Hong Kong

GPS : 22.3125, 114.2223 Tel : (852) 2830 3500 Fax : (852) 2576 0416

Email : asiainfo@arcadis.com
Contact : Matt Bennion, CEO, Asia /

Eric De Kruif, CFO, Asia

## ARCADIS HEAD OFFICE

#### **AMSTERDAM**

ARCADIS NV

"Symphony"

Gustav Mahlerplein 97 - 103

1082 MS Amsterdam

P.O. Box 7895

1008 AB Amsterdam

The Netherlands

Tel : (31 20) 201 1011
Fax : (31 20) 201 1002
Email : info@arcadis.com
Website : www.arcadis.com

Contact : Peter Oosterveer, CEO

# ARCADIS ASIA LEADERSHIP TEAM



Matt Bennion
Chief Executive Officer, Asia
matt.bennion@arcadis.com



Eric de Kruif
Chief Financial Officer, Asia
eric dekruif@arcadis.com



John Batten
Regional Sustainable Cities
Leader
john.batten@arcadis.com



Graham Kean
Regional Client Development
Director
graham.kean@arcadis.com



Penny Murphy
Regional Head of Marketing &
Communications
penny.murphy@arcadis.com



Adam Sutton
Regional HR and Change
Director
adam.sutton@arcadis.com



Niek Niens
Regional Operations Director niek.niens@arcadis.com



Carl Watson
General Counsel, Asia
carl.watson@arcadis.com





Loo Ming Chee
Regional Solutions Leader
mcloo@arcadis.com



Lai Pak Hung Regional Head of Greater China pakhung.lai@arcadis.com



Peter Robinson
Country Head, Indonesia
peter.robinson@arcadis.com



Haelly S. Hamid
Executive Director, Indonesia
haelly.hamid@arcadis.com



Gary P. Miles
Director, Indonesia
gary.miles@arcadis.com



Natalia D. Pujiyanti
Director, Indonesia
natalia.pujiyanti@arcadis.com

# PT. Arcadis Indonesia

Level 18, Ratu Plaza Office Tower Jl. Jendral Sudirman 9

Jakarta 10270

Tel: (62) 21 739 7550 Fax: (62) 21 739 7846

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www.arcadis.com